

Rosie Herrera Dance Theatre

TECHNICAL REQUIREMENTS 2/26/15

Various Stages of Drowning: A Cabaret

Dining Alone

Pity Party

Make Believe

1. GENERAL:

Rosie Herrera Dance Theatre (the company) travels with **3 (three)** technicians: a Technical Director, a Stage Manager, and a Company Manager. The performing company consists of **7-10 (seven to ten)** dancers. Additionally, *Dining Alone* includes a live piano accompanist and an opera singer, *Various Stages of Drowning* includes a child performer, *Pity Party* includes a vocalist.

Dining Alone run time is approximately 42 minutes.

Various Stages of Drowning: A Cabaret run time is approximately 39 minutes.

Pity Party run time is approximately 30 minutes.

Make Believe run time is approximately 20 minutes.

The company carries its own costumes and a portion of the necessary props. The props are an integral part of the work and detailed specifically in the corresponding Appendix below. Some props can be flexible or adjusted to suit the needs and resources of the venue. All questions regarding props should be directed to **Tiffany Schrepferman**, Stage Manager.

- 2. ARTISTIC CONTROL:** The company shall, at all times, retain artistic control over the performance(s) and residency activities.

3. PERSONNEL:

Technical Director/Lighting Designer: David Ferri

dafferri@mac.com

917-400-0408

PRESENTER IS REQUESTED TO SEND TO TECHNICAL DIRECTOR:

- 1 Complete ½" scale blueprints of the performing space, Vectorworks or Autocad files.
- 2 Complete lists of sound, lighting, and soft goods available at the theater.

Stage Manager: Tiffany Schrepferman

tschrepferman@gmail.com

662-889-8445

BEFORE ANY PROPS ARE SECURED, IT IS IMPERATIVE THAT PRESENTER DISCUSS PRELIMINARY PROP NEEDS WITH STAGE MANAGER DIRECTLY AS SOME PROP NEEDS WILL CHANGE BASED ON THE CAPABILITIES OF THE SPACE.

Company Manager: Elayne Bryan
elainembryan@gmail.com
407-288-7686

4. SCHEDULE & CREW NEEDS:

The Presenter agrees to schedule a pre-hang prior to the company's arrival so that on Day One, lights have been hung, circuited and are ready to focus, soft goods are hung, sound equipment has been installed, and the tech table has been set up according to the company's specifications. The company will provide the presenter with a detailed light plot no less than **4 (four)** weeks prior to the engagement.

The presenter agrees to provide the following technicians during the schedule outlined below. The technicians must work under the direct supervision of the Company Technical Director and must adhere to the Work/Performance schedule below.

DAY ONE: Load In & Cue to Cue (One day before the first public performance):

9:00am – 1:00pm	1 Light Board Operator, 3 Electricians, 2 Stagehands, 1 Fly
1:00pm – 2:00pm	LUNCH
2:00pm – 6:00pm	1 Light Board Operator, 3 Electricians, 2 Stagehands, 1 Sound Engineer / Video, 1 Fly
6:00pm – 7:00pm	DINNER; <i>Stage available for Dancers Spacing</i>
7:00pm – 11:00pm	Cue to cue rehearsal with Show Running Crew

DAY TWO: Notes, Dress Rehearsal & Performance (Day of first performance):

9:00am – 1:00pm	1 Light Board Operator, 1 Sound Engineer / Video, 2 Stagehands, 2 Electricians, 1 Fly, 1 Wardrobe
1:00pm – 2:00pm	LUNCH; <i>Stage available for Dancers Spacing</i>
2:00pm – 6:00pm	Dress/Tech Rehearsal: 1 Light Board Operator 1 Follow Spot** 1 Sound Engineer/ Video 4 Stagehands / Electricians 1 Fly 1 Wardrobe / Dresser
6:00pm – 7:00pm	DINNER; <i>Stage available for Dancers Spacing</i>
7:00pm or 1 hour before curtain:	Show Running Crew: 1 Light Board Operator 1 Follow Spot** 1 Sound Engineer / Video 4 Stagehands / 2 Electricians* 1 Fly 1 Wardrobe / Dresser

***Crew Needs if only *Dining Alone* is being performed: 2 Stagehands, no Electricians, and no Video Op for the Running Crew.**

****Due to the very specific nature of the Follow Spot cues, the Follow Spot Operator MUST be the same person for Dress Rehearsal and all Shows.**

5. THEATER REQUIREMENTS: The minimum requirements are as follows:

- a The minimum proscenium opening is 34'
- b The minimum stage, including wings is 45' wide, and 30' deep from the proscenium opening to the back wall. The company can perform on smaller stages, depending on repertory.

PRESENTER SHALL FURNISH AT ITS OWN EXPENSE the exclusive use of the theater, well heated or air-conditioned (as the Company determines to be appropriate), lighted, cleaned, and staffed including box office and janitorial personnel.

Upon the company's arrival, performing space must be clear of all obstructions including: platforms, screens, light pipes, floor fixtures above a level stage floor, and any other obstructions.

6. MASKING: Presenter agrees to supply black velour masking sufficient to mask the stage to the satisfaction of the company stage manager: 5 black borders, 10 black legs, 2 Full Stage Black Curtains, 1 Black Scrim, Main Curtain, and 1 White Cyclorama or RP Screen to be used as screen for Video.

7. FLOORING: The floor must be sprung wood. Concrete, marble, stone, or wood laid over any of these other hard surfaces is not acceptable. If the venue floor is not acceptable for dancing in bare feet, a smooth wood or Masonite dance surface must be provided, black is preferred.

Dining Alone is performed without Marley.

Pity Party and *Various Stages of Drowning: A Cabaret* is performed on a black Marley floor with black gaff-taped seams. (*Various* may be performed on a wood surface if presented with *Dining*).

Make Believe is performed on a white Marley floor with white gaff-taped seams.

For *Dining Alone*, Presenter must supply a 3-4 inch high series of 2"x4's painted black along front edge of stage to keep plates from rolling off stage (photos available, direct questions to Stage Manager).

8. LIGHTING: Presenter agrees to send complete lighting inventory and technical specs to Technical Director, David Ferri before execution of contract.

The lighting designer will try to work with the theaters inventory but the below equipment is what is normally needed for the show. All lighting equipment and gel color are to be supplied by the presenter. No substitutions may be made without approval of Technical Director. The Company will provide a light plot a minimum of 4 weeks prior to engagement. Lighting should be hung and circuited according to the Company light plot prior to the Company's first load in

day. The presenter shall provide a complete house lighting system including:

- a Computer lighting console with at least 200 channels
- b 192 - 2.4 K Dimmers
- c a minimum of 5 on stage electrics
- d 8 booms of 14' each
- e front of house and overhead lighting position
- f available cable of all lengths

Minimum equipment requirements are as follows:

- 30 – 50 degree S4's
- 60 – 36 degree S4's
- 45 – 26 degree S4's
- 20 – 19 degree S4's
- 50 – PAR WFL (depending on theater grid height)
- 07 – MR 16 Birdies WFL 100 watt on floor bases
- 08 - Cyclorama Top units
- 08 - Cyclorama Ground Row units
- 1 – Follow Spot

9. VIDEO: (Video is only used for *Various Stage of Drowning: A Cabaret*)

Presenter agrees to provide:

- a. **Video projector** at least 8,000 lumens, positioned in the back of the House with a clear shot to the cyc. Must include either an internal douser or DMX controlled douser.
- b. One **DVD player or computer** with cable to the video projector.

10. SOUND: All sound equipment is to be provided by the presenter, including the main house amplification system, monitor systems, microphones, mixing console and all necessary cabling. Mix position should have an unobstructed view of the stage. Presenters minimum equipment is as follows:

- a **Mixing console:** Have at least 16 inputs and able to EQ each channel.
- b **House Speakers and Amplification:** Main speakers should be at the Left and Right of the proscenium and should be of the highest quality available.
- c **Monitor system:** Have 2 low profile, high power monitors with amp.
- d **Playback:** Presenter agrees to provide one computer and sound interface for audio playback with QLab installed. The company will provide a show file at load in. If there is no back-up computer, the presenter shall provide 2 disk high quality CD players as audio back-up.
- e **Microphones:** For *Various Stages of Drowning*, *Dining Alone*, and *Make Believe*, 3 (three) PCC Floor mics; placed DSR, DSC, and DSL. Amplification for piano in *Dining Alone*, placed out of sight inside or under piano. One wireless handheld microphone for *Pity Party*.
- f **Baby Grand Piano:** *Dining Alone* is performed with a live pianist. Presenter agrees to provide piano and tuning no sooner than 2 days prior to first performance and outside the hours included in tech schedule.

11. **INTERCOM:** Presenter must provide headset communications with at least 8 stations (Light console, Sound console, Video, Stage Right, Stage Left, Rail, Follow Spot, and Stage Manager console backstage). This intercom must be set up and available by 6pm on the first tech day. During tech rehearsals, 2 headsets must be provided at the tech table. Dressing room monitors with paging system from Stage Managers backstage location is necessary.
12. **PROPS:** Presenter agrees to supply the following props outlined in the corresponding **APPENDIX**, which must be available at 9:00am on the day of the Company's load in. **BEFORE ANY PROPS ARE SECURED, IT IS IMPERATIVE THAT PRESENTER DISCUSS PRELIMINARY PROP NEEDS WITH STAGE MANAGER DIRECTLY AS SOME PROP NEEDS WILL CHANGE BASED ON THE CAPABILITIES OF THE SPACE. Additional photos are available, please contact Stage Manager (Tiffany Schrepferman).**
13. **SAFE SPACE:** Presenter must provide a locked, secure space to store the Company's costumes and equipment.
14. **DRESSING ROOMS/GREEN ROOM:** The presenter shall provide no less than two dressing rooms, each sufficient for 7 persons. Dressing rooms shall be equipped with a sufficient number of chairs, lighted mirrors, AC outlets, racks and hangers for hanging costumes, tables for the artists, reasonably accessible toilet and at least 3 washing/shower facilities with hot and cold running water for men and women. All dressing rooms shall be clean and well stocked with soap, tissues, toilet paper, paper towels, and bath towels for the artist. Dressing rooms must be well heated or air conditioned as deemed appropriate by the artists. Dressing rooms shall be accessible no less than 2 ½ hours prior to each performance and 90 minutes after each performance or scheduled dress/technical rehearsal.

In addition, the presenter shall provide a Green Room with a fridge, microwave and sink.
15. **WARDROBE:** Presenter must provide one **ironing board**, one **iron**, and one **steamer**, 2 **clothing racks** - one in each wing and well as sufficient clothing racks in dressing rooms. Wardrobe calls will be 9:00am the day of the first show, and TBD thereafter; and are subject to change at the discretion of the company.
Please note: Wardrobe must do laundry and ironing after each show, including after the final performance.
16. **HOSPITALITY:** Tea, coffee, juice, and bottled water with sufficient cups for 14 people shall be available at 2:00pm on the day of the performance, and at 5:00pm thereafter. The stage area and dressing rooms must be heated to a minimum of 72 degrees Fahrenheit during both rehearsals and performances. **PRESENTER AGREES TO PROVIDE WIRELESS INTERNET AND ACCESS TO A PRINTER.**

APPENDIX A: (additional photos are available, please contact Stage Manager)

Various Stage of Drowning: A Cabaret

RHDT travels with the following props:

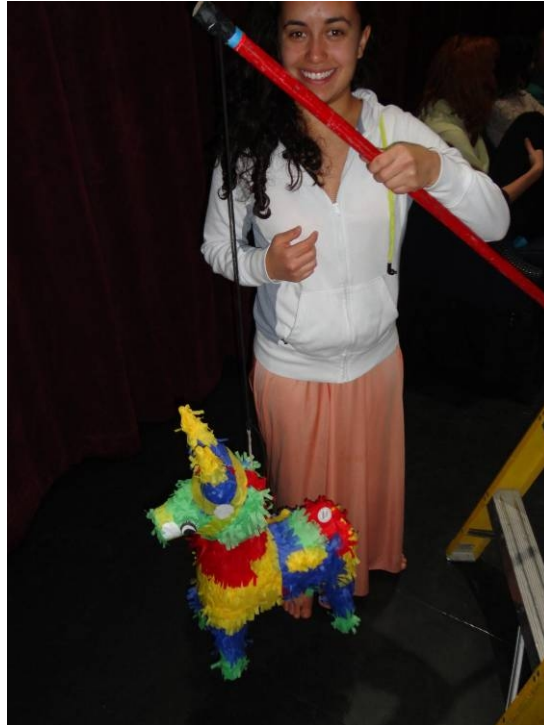
- 1 cafe table
- 2 silver serving platters
- 1 fork and butter knife
- 1 cardboard sun tan prop
- Various small bath toys for bathtub
- 1 duffle bag
- 1 pair of swimming flippers
- 1 fake diamond necklace
- 2 9"x13" baking pans for making ice
- 1 spray nozzle for hose
- baby wipes for makeup removal
- 2 small plastic bowls for water (for clean-up)
- 1 large silver bowl
- 1 small plastic tupperware bowl
- 2 5'x3' black rugs

The Presenter agrees to provide the following props:

- 2ft. diameter mirror ball with motor and 25ft. cable drop
- 10 assorted bath towels per show for cleaning dancers/water/cake
- Refrigerator space for storing 10 cakes and turkey/ham (if fresh)
- Freezer space for storing flat 9"x13" ice pan



- 1 donkey piñata, attached to 3' dowl rod with 3' tie line or string



- 6' ladder



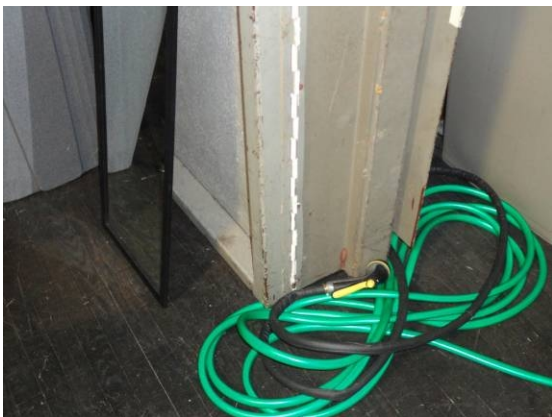
- 10' black duvetyne/cloth (to go under rugs, RHDT provides rugs)



- 2 black café style chairs, or regular black metal chairs



- Water hose to reach DSL quarter, and water source DSL. Last 10' of hose must be black.



- 2 box fans or other same-sized fans, with two 25' extension cords. Edison controlled.



- 3 push brooms, 3 towels (black preferred if available) & 6 spring clips. These are props used onstage during the show, not for clean-up.



- Two 30ft. thin cables and hardware or tie line for hanging platter with turkey/ham



- 1 whole turkey or half ham bone, can be real or a fake prop. DOES NOT have to be edible. In the past, we have contacted butcher shops/grocery stores and asked if they had any unusable hams that they would be willing to donate. The ham is usually secured to the platter the whole time. That is what the small slices of deli lunch meat are for - the dancer can eat that safely each night, and not worry about germs from the large ham that will be out of the fridge too long to be safely eaten.



- 1 small package of turkey slices (dancer will eat)



- 1 bag of whole carrots (not baby carrots)



- 2 small buckets of water SL/SR (for dancer clean-up during show)



- 1 3' tall rectangular mirror, dancer will hold



- 1 rolling chair or office chair, black preferred



- 1 child-sized Barbie car/rolling toy car that child will operate



- 1 couch/loveseat on rolling black skirted platform, OR 3 black chairs (discuss with SM)



- 1 claw-foot bathtub on rolling black skirted platform. MUST be able to hold water without leaking. Platform must have at least 2 smart wheels, 4 preferred for better steering capabilities. Added braces to keep tub feet from slipping off platform are needed.



- 10 (ten) 3' tall black wooden bar stools



- 11 birthday cakes per show & dress. Cakes must be 9" or 10" diameter, round, double layer with white icing and pink trim. Minimal icing is best, so the cake parts need to be pretty thick. The most important factor is being able to keep them cold, as this is what minimizes the mess all over the stage. A fridge near the stage is ideal, so that they can stay cold until just before the performance. Only one cake is eaten per performance, so the other cakes can be old, stale etc. if it helps costs.



Please Note: There will be a toddler in this piece, 2-4yrs. old. He/she will be supervised by a parent/guardian or performer at all times and will stay in a backstage dressing room until time for their role, at which time they will be brought backstage by the parent, and interact with the performers onstage. The child will do one or all of the following things: be carried on and offstage on a tray by a performer, drive a toy car across the stage, play with toys in the bathtub while it is pushed across stage by a performer. Company Manager will be in contact with presenter about acquiring this child from the city near the venue.

APPENDIX B: (additional photos are available, please contact Stage Manager)

Dining Alone

RHDT travels with the following props:

- 5 – 15” white ceramic dinner plates
- baby wipes for cleaning
- 1 black 10’ rope
- 1 café table
- 1 fork
- 1 serving tray and cloth napkin
- Assorted silver cutlery
- 2 plastic bowls for cleaning faces

****The following props are only used in first scene of *Dining Alone* which may or may not be cut from show depending on contract.**

- 12 plastic dinner place settings**
- 10 cardboard cutouts**
- 4 decorative tablecloths**
- 3 sets bowties, jackets, aprons, for crew**

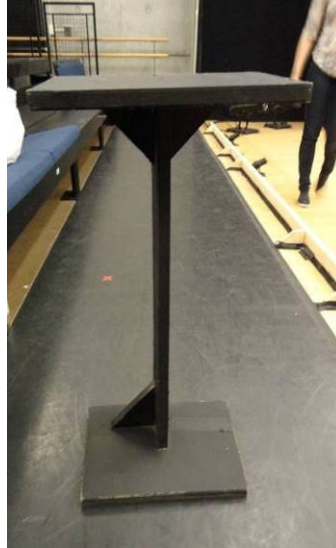
The Presenter agrees to provide the following props:

- Refrigerator space for storing pies for all dress and shows
- 1 piano and bench (baby grand preferred)
- Quick change area including: 5 towels backstage for cleaning pie faces per show, small trash can, 2 small buckets of water, and stand up mirror
- 1- 8’ long buffet table with black tablecloth/duv to hide legs
- 40 – 12” diameter white ceramic dinner plates. These are ideal:
<http://www.ikea.com/us/en/catalog/products/86287110/>

- 1 black chair on plastic/felt runners to slide across floor



- Small black podium or stool. Must be FLAT, a tray will be set on top of it.



- 3 Bavarian crème/white custard pies per dress/show. The best option is to use a pie crust filled with Bavarian cream/white custard and topped with white bakery icing. MUST be kept cold until use as this minimizes the mess onstage.



****The following props are only used in first scene of *Dining Alone* which may be cut from show depending on contract. DISCUSS WITH STAGE MANAGER FIRST.**

- 1 box fan or other small fan with 25' extension cord. Needs to be dimmer powered.**
- 12 black folding chairs, or other black chairs



- 3 Industrial fans on rolling stands(Reel FX2 fans or equivalent) with three(3) 50' black extension cords. Needs to be dimmer controlled.**



- 4 - 8' long buffet tables with black table cloths, RHDT provides decorative tablecloths**



APPENDIX C: (additional photos are available, please contact Stage Manager)

Pity Party

RHDT travels with the following props:

- 28'X 36' Gold Tinsel Curtain
- 200 colorful balloons
- 50 black balloons
- 1 spool of balloon ribbon for tying
- 1 cafe table
- 1 fake birthday candle
- 5 Barbie dolls
- 1 - 1'' mini disco ball
- 1 plastic baseball bat
- 1 blindfold
- 12 clothespins
- 8 party hats
- 1 roll clear surgical tape
- 1 bag of candy
- 3 crepe paper streamers
- 2 noisemakers
- 1 camera for taking pictures

The Presenter agrees to provide the following props:

- 1 snow bag and plastic snow
- 20' worth of duv/cloth scraps to customize where snow falls in snow drop
- Refrigerator space for one birthday cake throughout show run
- 1 medium-sized helium tank
- 1 photo printer and photo paper for ten(10) 4"x6" prints per show
- 7 folding chairs or other black non-descript chairs
- 1 8' long buffet table with black tablecloth
- 1 lightweight non-folding chair which will be used to lift dancer



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- 6' ladder



- 4 box fans or other similar-sized fans with extension cords to reach USC. Can be on one circuit, need to be dimmer controlled.



- 1 birthday cake. Cake must be 9" or 10" diameter, round, double layer with white icing and pink trim.



- 5 piñatas of various shapes, but NOT donkeys. These will not be destroyed for the whole show run. 5 lengths of 20' cable or tie line to hang each of them.



- 1 donkey piñata per show/dress that will get destroyed. One 50' length of tie line and 1 carabineer clip for hanging/maneuvering pinata.



- 1 iron with or without cord, old-timey or new (not plugged in, only used as prop).



- 1 - 16" diameter or larger glass or clear plastic bowl



APPENDIX D: (additional photos are available, please contact Stage Manager)

Make Believe

RHDT travels with the following props:

- 3 fake plastic machetes/swords/knives

The Presenter agrees to provide the following props:

- 1 free-standing door frame and door that opens and closes with a door handle, with supports for door (sandbags, stage weights, etc.). Black door preferred.

